

## Instructions for completing the attached form:

1. Complete all blank fields. If the field does not apply, write N/A in the field.
2. The fee for your business is \$30 for the calendar year 2024.
3. The attached form must be completed and returned with the following:
  - a. If your business is a retail establishment required to collect sales tax on products sold, a State Tax ID and a “No tax due” statement from State of Missouri, DOR is required.
  - b. If the business has employees, a Federal Employer Identification Number (FEIN) and a “No tax due” statement from State of Missouri, DOR is required.
  - c. To determine if you are required to provide paid property tax statement(s) for 2023, refer to the attached: “When is a business required to submit a paid property tax statement from Johnson County?”



# City of Holden

101 West 3rd Street, Holden, MO 64040

Phone: 816-732-4811

Email: [cityclerk@cityofholden.com](mailto:cityclerk@cityofholden.com)

Official Use Only
Date Rec:
BL#
Rec# or Ck#
Amt Rec:

Business Name:															
Type of Work:															
<table border="1"><thead><tr><th>Street</th><th>City</th><th>State</th><th>Zip</th></tr></thead><tbody><tr><td colspan="4">Business Location:</td></tr><tr><td colspan="4">Mailing Address:</td></tr></tbody></table>				Street	City	State	Zip	Business Location:				Mailing Address:			
Street	City	State	Zip												
Business Location:															
Mailing Address:															
Business Phone:		Email:													
Website Address:															
State Tax ID:		Federal Tax ID (FEIN):													
Owner First Name:		Owner Last Name:													
<table border="1"><thead><tr><th>Street</th><th>City</th><th>State</th><th>Zip</th></tr></thead><tbody><tr><td colspan="4">Owner Address:</td></tr></tbody></table>				Street	City	State	Zip	Owner Address:							
Street	City	State	Zip												
Owner Address:															
Owner Phone:		Owner Email:													
Manager/Rep First Name:		Manager/Rep Last Name:													
Position at company:															
Manager/Rep Phone:		Manager/Rep Email:													
<b>Owner or Manager/Rep Signature:</b>		<b>Date Signed:</b>													

# When is a business required to submit a paid property tax statement from Johnson County?

