



City of Holden
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HOLDEN REGULAR CITY COUNCIL MEETING MINUTES

Thursday, January 16, 2025, 7:00 p.m.

Hallar Building (City Hall) 101 W 3rd Street Holden, MO 64040

Mayor Briscoe called the meeting to order at 7:00PM. The Mayor asked the body to stand for the Pledge of Allegiance and Invocation; with the invocation being led by Chief Wakeman.

Mayor Briscoe asked for a roll call of the council immediately following invocation. As follows:

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|----------|---------|------------|---------|
| McDaniel | Present | Pemberton | Present |
| Miller | Present | Barwick | Absent |
| Mensch | Present | Goodfellow | Present |
| Fields | Present | Mallory | Present |

Also in attendance was Police Chief Mayhew, Fire Chief Wakeman, and Street Superintendent Robb.

Mayor Briscoe brought the council's attention to the minutes of the December 19, 2024, City Council Meeting. He called for a motion to approve. There were no edits, corrections, or additional information. With the motion so moved by Councilwoman Fields and seconded by Councilman Mensch, the minutes were approved.

Mayor Briscoe asked for a motion to approve the appropriations/expenditures presented at the Finance & Budget Committee Meeting. Upon a motion by Councilman McDaniel and a second by Councilwoman Mallory, the appropriations/expenditures were approved.

There were no citizens or community organizations who requested time to speak.

Mayor Briscoe stated that the city staff has been working hard and been very busy with the business license renewals, snow storm, and beginning to execute public safety actions related to the General Obligation Bond. He commended the Street Department and the Police Department for safely carrying on despite the heavy snowfall.

Auditor Kim Pearson, from Dana & Cole, was present to present the audit report.

Police Chief Mayhew provided a written report as well as delivered his report in the meeting. Chief Mayhew reported: Incident reports – 21; Misdemeanors – 10; Felonies – 2; Warrant arrest – 0; Domestic – 0; Miscellaneous reports – 4; Agency assist – 0; MVC – 2; Juvenile – 2; CIT – 1; Traffic Summons – 47; Traffic Warning – 67. For Codes/Animal Control: Codes cases – 16; Animal At Large/ License – 0; Vicious Animal – 0; Nuisance – 4; Business – 0; Illegal burn – 0.

Fire Chief Wakeman provided a written report as well as delivered his report in the meeting. Chief Wakeman reported: Fire incidents – 11; Rescue/EMS incidents – 6. Engine 211 had a new alternator installed. This pumper will be replaced with the new bond. Engine 212 has no current maintenance issues. Brush 215 has no current maintenance issues. Car 200 has no current maintenance issues. Chief also gave his yearend report. He also explained that the national average response time is five minutes. The average response time for the Holden Fire Department is six minutes, forty-six seconds. The department now has tablets for the apparatus, to help with reporting while at a call; applications for easier access to important information such as GPS, E-vehicle wiring maps, etc.

Street Superintendent Joe Robb provided a written report as well as delivered his report in the meeting. Weekly maintenance, culvert installations, and large equipment maintenance. He also reported that there were 17.5 hours (outside of normal work hours) spent plowing/salting roads from the recent winter storm. The Superintendent also gave his yearend report.

Park Director Tami Mallory provided a written report but was not present at the meeting. She reported that someone had cut the lock off the water hydrant at the park and left the water running. After a review of the security cameras, the hydrant had possibly been left open for days. The security cameras have been moved to have better view of the hydrant in the future. During this review it was decided that a new monitor was needed. This has been purchased and installed.

The Board of Public Works provided the written minutes from the BPW meeting. Their minutes reflect that their plant was winterized and shallow meters were insulated in preparation for the upcoming winter storm. The water department is also working on a strategy to get the word out to customers about an application called “Eye on Water”. This app can help customers know how much and when water is being used inside their homes. No water/sewer issues have been reported.

Councilman McDaniel reported for Budget, Finance & Administration Committee. Mr. McDaniel stated a representative from Mike Keith Insurance was present at the committee’s meeting to update the council on MOPERM rate increases. The city will likely see an 18% increase in the coming year.

Councilman Miller reported for Public Works and Infrastructure Committee. Mr. Miller stated that request for bid packets will be soon be ready to be publicized for Phase One of the stormwater project at 14th and Clay St.

Councilman Mensch reported for Community Development Committee. Mr. Mensch stated that there will be no City Lake meetings until February.

Councilman McDaniel reported for Public Safety Committee. Mr. McDaniel stated that the Chief of Police was present during the committee meeting. He updated the committee on the legality of marijuana use, and cellular device use while driving.

Councilwoman Fields reported for The Merit Board. Ms. Fields stated that there was a meeting recently for the hire of a new reserve officer. The board believes the new officer will be a very good asset to the department.

Councilman Mensch reported for Public Parks and Recreation Committee. Mr. Mensch stated that there is still an opening on the Park Board.

Councilwoman Mallory reported for Economic and Industrial Development Committee. Ms. Mallory stated that there was a public hearing for placing a mobile home in an industrial zoning; the ordinance for approval is on this month’s agenda.

Mayor Briscoe then brought the body’s attention to Resolution No. R25-01 Budget adjustment – Fiscal year 2024-2025 and called for a motion to approve. This resolution will adjust the budgets of the APRA funds and the Capital Improvement fund. With the motion so moved by Councilwoman Fields and a second by Councilman Pemberton the motion passed.

Mayor Briscoe then brought the body’s attention to Resolution No. R25-02 Audit approval – fiscal year 2023-2024 and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilman Goodfellow the motion passed.

Mayor Briscoe then moved to Bill No. 01-01-25 Council candidate filing, did the first reading and called for a motion to approve. With the motion so moved by Councilman Miller and a second by Councilwoman Fields, the motion passed. With no discussion, the Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilman Miller, Mayor Briscoe asked for a roll call vote.

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| McDaniel | Yes | Pemberton | Yes |
| Miller | Yes | Barwick | Absent |
| Mensch | Yes | Goodfellow | Yes |
| Fields | Yes | Mallory | Yes |

Bill No. 01-01-25 Council candidate filing passed.

Mayor Briscoe then moved to Bill No. 01-02-25 Double wide mobile home placement, did the first reading and called for a motion to approve. With the motion so moved by Councilwoman Mallory and a second by Councilman Mensch, the motion passed. With no discussion, the Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilman Miller and a second by Councilwoman Mallory, Mayor Briscoe asked for a roll call vote.

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|----------|-----|------------|--------|
| McDaniel | Yes | Pemberton | Yes |
| Miller | Yes | Barwick | Absent |
| Mensch | Yes | Goodfellow | Yes |
| Fields | Yes | Mallory | Yes |

Bill No. 01-02-25 Double wide mobile home placement passed.

Mayor Briscoe then moved to Bill No. 01-03-25 Chapter 24 – City Council amendments, did the first reading and called for a motion to approve. With the motion so moved by Councilman Mensch and a second by Councilwoman Fields, the motion passed. The standing committees being combined have been based on practice within those committees and the current chair for each affected committee agrees with this change. With no more discussion, the Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilman McDaniel and a second by Councilwoman Fields, Mayor Briscoe asked for a roll call vote.

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|----------|-----|------------|--------|
| McDaniel | Yes | Pemberton | Yes |
| Miller | Yes | Barwick | Absent |
| Mensch | Yes | Goodfellow | Yes |
| Fields | Yes | Mallory | Yes |

Bill No. 01-03-25 Chapter 24 – City Council amendments passed.

Mayor Briscoe then moved to Bill No. 01-04-25 General Obligation Bond budget approval, did the first reading and called for a motion to approve. With the motion so moved by Councilman Miller and a second by Councilwoman Fields, the motion passed. With no discussion, the Mayor then did the second reading and called for a motion to approve. With the motion so moved by Councilwoman Fields and a second by Councilman Miller, Mayor Briscoe asked for a roll call vote.

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|----------|-----|------------|--------|
| McDaniel | Yes | Pemberton | Yes |
| Miller | Yes | Barwick | Absent |
| Mensch | Yes | Goodfellow | Yes |
| Fields | Yes | Mallory | Yes |

Bill No. 01-04-25 General Obligation Bond budget approval passed.

Police Chief Mayhew gave his yearend report. See Chief Mayhew's PowerPoint for more details.

Mayor Briscoe gave Council an update on the City Hall server. The Mayor asked for a motion of approval to purchase a new server for City Hall. With the motion so moved by Councilwoman Fields and a second by Councilman Pemberton, the motion passed.

The Mayor called for a motion to adjourn the meeting. With the motion so moved by Councilwoman Fields and a second by Councilman Mensch, the meeting was adjourned at 8:48PM.

Council Approved: _____

Ray Briscoe, Mayor

Sarah Claxton, City Clerk

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